**Application form for financial support to undertake an Overseas Fieldwork (OFW)**

**Applicant details**

Please ensure that you complete all information required.

|  |  |
| --- | --- |
| **Name** | Click or tap here to enter your full name |
| **Student ID** | Click or tap here to enter text. |
| **Host Institution** | Choose an item. |
| **Year of PhD** | Click or tap here to enter text. |

**Details of the Field Work**

|  |  |  |  |
| --- | --- | --- | --- |
| **Fieldwork Dates** | | **Details of Fieldwork (Organisation, Location, Contact Person)** | **Number of weeks/months** |
| **From** | **To** |
| Click or tap to enter a date. | Click or tap to enter a date. | Click or tap here to enter text. | Click or tap here to enter text. |

**Detailing of the research work and plan (to be completed by the applicant)**

Applicants should clearly outline their intended work plan and how it relates to their doctoral research. With regard to your research, please detail what has been achieved to date, the importance of the work conducted during the proposed fieldwork and why it could not be achievable within the UK.

(*Two sides A4 maximum*)

|  |
| --- |
| Use this area |

|  |  |  |  |
| --- | --- | --- | --- |
| **Signature of Student** |  | **Date** | [Click or tap here to choose date] |

**Detailing of fieldwork costs and justifications (to be completed by the applicant in consultation with the SCDTP Manager)**

Applicants should clearly break-down the proposed costs of the firldwork with notes detailing the justification for each cost. Information on flights and accommodation should be provided. The costs of the fieldwork should be reasonable and dependent on the country and activity proposed.

Applicants may wish to liaise with the SCDTP Manager to complete this section. Applicants should also include details of any potential sources of co-funding if available.

(*One side A4 maximum*)

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| Use this area |

**Confirmation of support from Supervisor (to be completed by the primary supervisor)**

Please comment on the student's research to date, confirmation of the work plan for the proposed fieldwork, and statement of support.

(*One side A4 maximum*)

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| Use this area |

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| **Supervisor’s Name**  **(BLOCK LETTERS)** | Click or tap here to enter text. | **Date** | Click or tap to enter a date. |
| **Supervisor’s Email** | Click or tap here to enter text. | **Signature** |  |

**Confirmation of support from the proposed organisation (separate letter of support from host organisation)**

The main contact at the host organisation or research institution should provide written support for the proposed fieldwork. This should include confirmation of the work plan for the proposed fieldwork, details of facilities to which the student will have access, as well as any other details that are relevant to the fieldwork.

|  |  |
| --- | --- |
| (*Tick to indicate “Yes”*) | **Detail on how you will provide the supporting document** |
| |  |  | | --- | --- | |  | **Letter of support from host organisation** | | Click or tap here to enter text. |

Completed forms should be sent to SCDTP Manager through [scdtp@soton.ac.uk](mailto:scdtp@soton.ac.uk) in original Words format.